

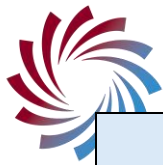
Outdoor Education Instructor (Rolling Panel)

Petersburg Outdoor Education and Training Centre

Job Specification

GR26- 0552

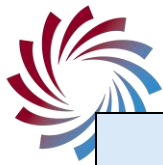
Job Title	Outdoor Education Instructor – Panel
Contract Type	Temporary full time/part time. A panel will be created to fill both future fixed term and specific purpose Outdoor Education Instructor vacancies as they arise for the 2026/2027 season. The panel will be live for 12 months from date of creation.
Reporting Relationship	Petersburg Outdoor Education and Training Centre Manager/Director of Further Education and Training.
Salary	The current salary scale for this role as per Circular 0058/2026) is as follows: New Entrant Scale: €32,205 - €58,525 Non-New Entrant Scale: €31,871 - €58,525 **Part time hours are remunerated on a pro rata basis.
Location of Post	Petersburg Outdoor Education and Training Centre, Clonbur, Co Galway.
Hours	This will be indicated at job offer stage. A full working week in the Outdoor Education Centre is 39 hours with cover being provided as required.
The Position	The Outdoor Education Instructor will work within Petersburg Outdoor Education and Training Centre, and be responsible, under the direction and guidance of the relevant Senior Manager/Director of FET/Chief Executive, for the planning, organisation & delivery of high-quality Outdoor Education and Training programmes.
Essential Requirements	The successful candidate must: • Possess Instructor/ Leadership qualifications in at least one of the following sports: Kayaking, Canoeing, Stand Up Paddle Boarding, Hillwalking, Rock Climbing, Mountain Biking, High Ropes, Caving, Orienteering and Archery. • Possess a current First aid qualification. (REC 2 Minimum) • Have experience or training appropriate to the delivery of Outdoor Learning/Adventure Education programmes. • Demonstrate a positive view of the ETB and its education & training activities. • Organisational skills and the ability to manage own workload with the minimum of supervision.



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	• Have good leadership skills and an ability to lead and motivate learners. • Show a willingness to work flexible hours outside of normal office hours to include overnight duties • Have the ability to work as a member of the team and to co-instruct with other staff. • Have strong interpersonal skills and an ability to effectively communicate for instruction and organisational tasks. • Good ICT and administration skills.
Desirable Requirements	• Experience of working in a residential Outdoor Education setting. • Ability to liaise with and to establish good relationships and a wide range of clients, agencies and staff. • A QQI or third level qualification of a recognised awarding authority in areas relevant to Outdoor Education and Learning. • Skills and experience in related areas such as campcraft, environmental education, team challenges etc. • Candidates will ideally have two seasons experience working in Outdoor Education or Adventure Sports. • Minibus "D" or "D1E" licence. • Ability to operate flexibly in a range of tasks
Key Duties/Areas of Responsibility	Duties shall include, but are not limited to: • To instruct & lead individuals & groups in the various activities organised by the Centre having regard to the educational ethos of the Centre. • To operate all activities according to required operational standards & best practice as set out in the Centre Operations manual. • To be responsible for the safety, instruction, supervision and enjoyment of those in his/her care. • To be responsible for the maintenance, storing and control of all Centre equipment and property. • To be actively responsible for the supervision & direction of groups during non-activity periods such as meal times and before and after activities until such time as responsibility has been handed over to group leaders or another member of staff. • To communicate effectively with the Centre Manager & Senior

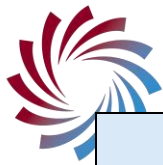


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	Common Governing Board Instructor on all issues. • To maintain appropriate skill, fitness and qualification levels so as to enhance instructional performance. • To maintain appropriate records for group visits, programmes and accidents/ incidents. • To assist with the design of programmes, course notes and other related administrative duties. • To be fully conversant with Centre Operating Procedures, Governing Body Guidelines & statutory regulations. • To participate in professional learning and development as required and to meet agreed training targets for NGB qualifications. • To drive Centre vehicles and trailers as required in the course of their duties (B, D1/ D1E Minibus) • Any other duties as required by the Centre Manager/Director of FET Note: This list of duties is neither definitive nor restrictive and may be modified to meet changing needs.
Terms & Conditions of Appointment	• Any offer will be subject to the receipt of two satisfactory references • Garda Vetting Clearance • Occupational Health Clearance
Health	• A candidate for, and any person holding, the office must be fully competent and capable of undertaking the duties attached to the office and be in a state of health such as would indicate a reasonable prospect of ability to render regular and efficient service. • For the purposes of satisfying the requirements as to health it will be necessary for the successful candidate before they are appointed, to undergo at GRETB's expense, a medical examination by a qualified practitioner nominated by GRETB.
Character	Candidates must: • Have the knowledge and ability to discharge the duties of the post concerned. • Be suitable on the grounds of character. • Be suitable in all other relevant respects for appointment to the post concerned.

	And if successful, they will not be appointed to the post unless they: • Agree to undertake the duties attached to the post and accept the conditions under which the duties are, or may be required to be performed, and • Are fully competent and available to undertake, and fully capable of undertaking the duties attached to the position.
Citizenship Requirement	Candidates should note that eligibility to compete is open to citizens of the European Economic Area (EEA). The EEA consists of the Member States of the European Union along with Iceland, Liechtenstein, Norway, Switzerland and Norway. Citizens of non-European Economic Area (EEA) States are not eligible to compete. <i>To qualify candidates must be eligible by the date of any job offer.</i>
Security Clearance	The ETB is registered with the National Vetting Unit (NVU). As part of the Board's recruitment and selection process, offers of employment to all posts may be subject to NVU disclosure.
Confidentiality and Freedom of Information	Subject to the provisions of the Freedom of Information Act, 2014 applications will be treated in strict confidence. All enquires, applications and all aspects of the proceedings are treated as strictly confidential and are not disclosed to anyone, outside those directly involved in that aspect of the process. Certain items of information, not specific to any individual, are extracted from computer records for general statistical purposes.
Data Protection	The ETB process data in compliance with current Data Protection legislation.
Deeming of candidature to be withdrawn	Candidates who do not attend for interview or other test when and where required by the ETB or who do not, when requested, furnish such evidence as the ETB require in regard to any matter relevant to their candidature, will have no further claim to consideration.
Other Important Information	The ETB will not be responsible for refunding any expenses incurred by candidates. The admission of a person to a competition, or invitation to attend interview, or a successful result letter, is not to be taken as implying that the ETB is satisfied that such a person fulfils the requirements or is not disqualified by law from holding the position. Prior to recommending any candidate for appointment to this position the ETB will make all such enquiries that are deemed necessary to determine the



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	...suitability of that candidate. Until all stages of the recruitment process have been fully completed a final determination cannot be made nor can it be deemed or inferred that such a determination has been made. Should the person recommended for appointment decline, or having accepted it, relinquish it, or should another vacancy arise, the ETB may at its discretion, select and recommend another person for appointment on the results of this selection process. Candidates should note that any attempt to canvass support for an application will lead to disqualification.
Application Process	Applications should be made via the online portal available at www.getb.ie/jobs no later than 12 noon Friday 30th October 2026 All sections of the application form must be fully completed. Applications will not be accepted after the closing date and time. The admission of a person to this competition, or invitation to take tests or attend for interview is not to be taken as implying that the ETB is satisfied that such person fulfils the requirements. Notes Please note that it is the responsibility of the applicant to ensure that all applications are received on time. Any technical difficulties encountered by the sender when submitting applications are not the responsibility of the ETB. Therefore, candidates are strongly advised to submit applications well before the deadline of 12 Noon Friday 30th October 2026. We acknowledge receipt of all applications. We endeavour to give as much notice as possible for interview dates etc., candidates should make themselves available on the date(s) specified by the ETB.
Selection Process	The Selection Process <u>may</u> include: • Shortlisting of candidates on the basis of the information contained in their application • A competitive interview (online interview may be facilitated) • HR Clearances
Queries	Any queries relating to this recruitment campaign or application process should be directed to recruitment@gretb.ie